



DATA SUBJECT RIGHTS REQUEST FORM

pursuant to Articles 15-22 of Regulation (EU) 2016/679 ("GDPR")

Version 1.0 – October 2026

You can use this form to exercise your rights under the GDPR regarding the personal data processed by **VALLI GRANULATI S.R.L.**, Via Selva 20, 24060 Zandobbio (BG), Italy. Using the form is optional: you may also submit your request in any other written form. Please send the completed form to **privacy@valligranulati.it** or by registered letter to the company's address.

1. Applicant details

First name and surname	
Address	
Postcode and city	
Telephone	
E-mail	

2. Relationship with Valli Granulati

- ☐ Customer ☐ Supplier ☐ Contact person or employee of a customer or supplier ☐ Job candidate
☐ Employee or former employee ☐ Other (please specify): _____

3. Request made on behalf of another person

Complete this section only if the person signing is not the data subject. In that case please attach the authorisation, power of attorney or other document proving that you are entitled to act on the data subject's behalf.

Data subject's first name and surname	
Basis (authorisation, power of attorney, guardianship...)	

4. Rights you wish to exercise

- ☐ Access to your data and to information about the processing (Art. 15)
☐ Rectification or completion of inaccurate or incomplete data (Art. 16)
☐ Erasure of data (Art. 17)
☐ Restriction of processing (Art. 18)
☐ Portability of the data you provided (Art. 20)
☐ Objection to processing, including marketing communications (Art. 21)
☐ Withdrawal of a consent previously given (Art. 7(3))



5. Description of the request

Please state which data or processing your request concerns and any detail that helps us identify them (for example period, office or person you dealt with).

6. How you would like to receive our reply

☐ At the e-mail address given above ☐ By post at the address given above

Date _____ Signature _____

What happens next. We reply without undue delay and in any case within one month of receipt; for complex requests this may be extended by two further months, and we will tell you so within the first month (Art. 12 GDPR). The reply is free of charge, except for manifestly unfounded or excessive requests. If we have reasonable doubts about the identity of the person making the request, we may ask for additional information or a copy of an identity document (Art. 12(6)).

Processing of the data in this form. The data given in this form are processed solely to handle the request and to document how it was handled, in compliance with a legal obligation (Art. 6(1)(c) GDPR). You also have the right to lodge a complaint with the Italian Data Protection Authority (Garante per la protezione dei dati personali, www.garanteprivacy.it) or with the supervisory authority of your EU country of residence or workplace.